**Meeting of the Board of Directors**

**Traverse Area Historical Society**

**August 6th, Thirlby Room, TADL-Main Branch**

Attendees: Stephen Siciliano, Jim Warner, Jen Loup, Brian McCall, Sharon Jennings, Matt Groleau; Fred Anderson came in late due to a previous obligation, Peg Siciliano

Absent: Larry Hains

Meeting called to order by Mr. Siciliano at 6:30

Revision to Agenda: Ms. Siciliano moved, and Mr. Warner seconded, that the President’s report be moved to after the Committee Reports to allow Mr. Anderson’s participation. The motion passed unanimously.

**Secretary’s Report**

The minutes from the TAHS July board meeting were circulated via email prior to the August meeting. Mr. Warner moved to approve the minutes, Ms. Jennings seconded. Minutes were approved unanimously.

**Treasurer’s Report**

No report

**Marketing Report**

Mr. Groleau reported:

\*He has not had time to develop the Hitchcock/Goodale Project survey.

\*He has not completed writing the member survey. He will put notification of upcoming surveys in the August newsletter.

\*He will contact Rachel Wicksall to see if she can help Krystal Fluette of the Minervini group with the setup of the TASH museum exhibit.

\*Publicity: He posted Ms. Siciliano’s Cspan interview and put in a link to the Ladies Library UpNorthLive piece.

\*The next Michigan History Alliance Meeting is Sept. 10th in Charlevoix.

\*The August newsletter is in process.

\*He will ask Ken Walton to review liability waivers.

**Membership Report**

\*Ms. Jennings reported that the TAHS currently has 168 paid up members

\*She very recently rewrote the final notice letter and sent it out to the 14 members that have not been heard from since the start of the year.

 \*4 renewal notices went out in June and 2 have renewed.

 \*One was sent in July and was renewed; and 2 went out in August.  Six will be sent out the end of August for September.

\*She asked how memberships made online will be reported to her. PayPal sends information to Mr. Siciliano. He will send new membership information to Mr. Hains and Ms. Jennings. She will call Ms. Amy Barritt to get the printing of the membership lists accomplished

**Archivist's Report**

Ms. Siciliano reported that her main July activity was surveying the items in the storage unit on Cass. She, Mr. Hains, Mr. McCall, Ms. Loup and Mr. Anderson examined the storage unit contents. The board agreed on the following actions:

\*Duplicate newspapers will be donated to the Interlochen Arts Academy Liberal Arts Department

\*Ms. Siciliano will examine the plat books to determine whether there are any issues that can be sold.

\*She will arrange a time to look through other old books and determine which ones can be donated for the Friends of the Library book sale.

\*Ms. Loup will come up with a plan for selling the wooden street signs

\*Someone will look into getting information taken off of the TAHS’s old CPUs, and then discarding of the old computer equipment

\*The framed photos and paintings, and Historical Society of Michigan-funded exhibit panels will be kept.

**Programs Report**

Ms. Loup has reserved the following dates at the McGuire Room at TADL:

\*Sunday Sept. 8th.  2 – 3:30pm: Mr. McCall will contact Ms. Loup with a topic for this meeting

\*Saturday, Oct 19th  1:00 pm: Annual meeting

\*Sunday, Nov. 17th,  2:00 – 3:30pm: Ms. Siciliano will speak on the history of the Park Place.

\*Mr. Siciliano asked for clarification on who is doing publicity announcements: Mr. Anderson sends to the Ticker, Northern Express, Record Eagle, WTCM, and the two 2 television stations. Ms. Loup will do Facebook and email blasts.

**President’s Report**

\*Storage report was already done.

\*Bylaws – Mr. McCall looked them over and reports that nothing needs to be changed.

\*Potential Donation

The Board acted as a whole in fine-tuning the proposal to be presented to John Lindberg. Ms. Siciliano and Mr. Groleau will go to that meeting.

\*Annual Meeting: This will include the President’s Annual Report; a Michigan History Day Student report (Ms. Siciliano will contact the student); Treasurer’s Report; and Board election. There are three on ballot – Mr. McCall; and the re-election of Ms. Jennings and Ms. Siciliano. A preliminary budget and income statement will be needed.

**Plaque Project**

Purchase orders have been issued by the City; Britton has ordered materials. Jpegs have gone to the Camera Shop.

**Public Comment:** none

**Next regular board meeting will be held September 3rd, 2019, 6:30 at Traverse Area District Library.**

Mr. McCall moves to adjourn -- adjourned 8:25pm